HOW TO FIND MS ACCESS?

Version2

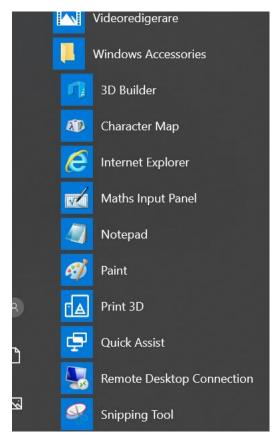
The tutorial part DB03 requires access to MS Access. You can use your own MS Access if you have the product, or access MS Access remotely at DSV.

The text below is partly based on https://dsv.su.se/en/education/comp/windows/ts

PC/Window

Step 1. For PC/Window - Find your Remote Desktop Connection to access MS Access remotely at DSV

Use the Remote Desktop Connection app. On most PC with Microsoft Window computers it is under Windows Accessories:



You can also try to write the name Remote Desktop Connection in the bottom of this list program (the field for searching will the suddenly appear when you start writing).

If you have a PC with Microsoft Windows and lack Remote Desktop Connection you can download it from http://www.microsoft.com/downloads/

Step 2. For PC/Windows. Log on to the RDS Server ts.dsv.su.se using your university account as *universityaccount@*SU.SE.

Logon to the RDS Server **ts.dsv.su.se** using your university account as *universityaccount*@SU.SE. Note SU.SE in upper case. (You will then have access to your files on the DSV Microsoft Windows file server "goofy2", and the DSV Linux file server "oberon" if you choose to connect to it.)

🌄 Remote	Desktop Connection	—		\times
	Remote Desktop Connection			
Computer:	ts.dsv.su.se	×	<	
Username:	None specified			
You will be as	sked for credentials when you conn	ect.		
Show O	ptions	Connect	He	əlp

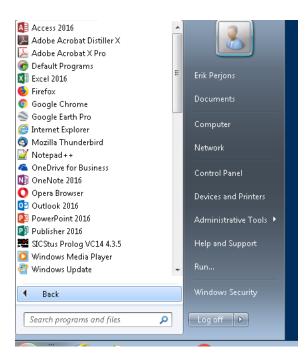
Click Connect and add your university account as *universityaccount@SU.SE*. Note SU.SE must to be in upper case and password.

Step 3. For PC/Windows - Find the MS Access 2016 on the RDS Server

Click on the round "Start" left lower corner and then on "All Programs"

Connect to a Projector	2
Calculator Snipping Tool Paint Remote Desktop Connection Magnifier ACCess 2016 POwerPoint 2016	Erik Perjons Documents Computer Network Control Panel Devices and Printers Administrative Tools
All Programs Search programs and files	Help and Support Run Windows Security Log off

Click on Access 2016, in top of the listed program and the Access 2016 program will start.



MAC

Step 1. For Mac - Find your Remote Desktop Connection to access MS Access remotely at DSV

If you have Mac and do have a Microsoft Remote Desktop for Mac you can use that. If you have Microsoft Remote Desktop version 8 we recommend you to download version 10 from AppStore (for free): <u>https://itunes.apple.com/us/app/microsoft-remote-desktop-10/id1295203466?mt=12</u>

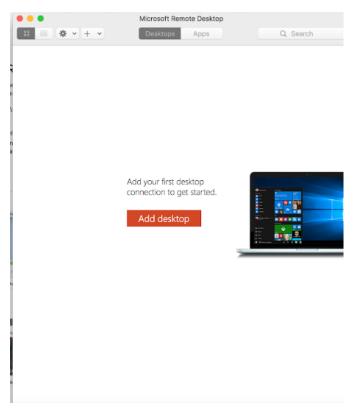
If you do not have Microsoft Remote Desktop for Mac, download version 10 for free from AppStore – see link above.

Step 2. For Mac. Log on to the RDS Server ts.dsv.su.se using your university account as *universityaccount@*SU.SE.

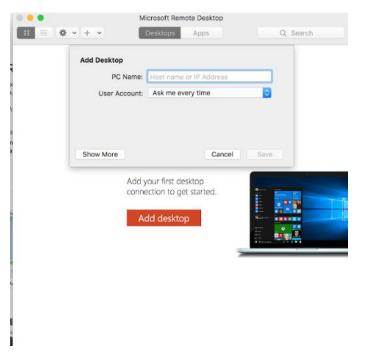
When you have downloaded Microsoft Remote Desktop 10 for Mac, and start the program by clicking on the icon:



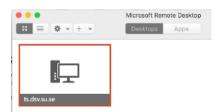
You will see the following the first time you click on the round icon:



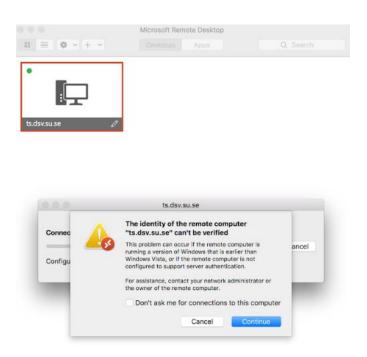
Click on Add desktop, and you will see the following:



In the PC name add: ts.dsv.su.se. Click on Save, and you will see the following:



You click twice on the icon and you will see the following:



Click on Continue, and you will see the following:

	Microsoft Remote Desktop	
		Q Search
	7	
▐Ŀᠽ┘		
ts.dsv.su.se		
1		
000	ts.dsv.su.se	
User Acco	unt	
Conne ts.dsv.su.s	e	ncel
Config Us	er Name: Domain\user or user@domain	
Р	assword: Optional	
Store ur	ser name and password Cancel	Done
Store us	Ser name and password Cancer	00110

Add the following after User Name: *universityaccount@*SU.SE. (Note SU.SE must to be in upper case) Add your SU-password after Password.

Note also, if you click on the pen in lower right corner ...



... you will see the following:

PC Name:	ts.dsv.su.se
Liser Account:	
ober recount.	Ask me every time
General Dis	splay Sound Local Resources
Friendly Name:	Optional
S	No gateway
Group.	
	Connect to admin session
	Swap mouse buttons Reconnect if the connection is dropped
	General Di Friendly Name: Gateway: Group:

If you select User Account and click on the arrow heads, and select User Account, you can add your user name and password so you do not need to login every time.

IF YOU USE Microsoft Remote Desktop 8 for Mac, you need to do the following:

Click on the square icon:



You will then see the following:

🗧 😑 Microsoft Remote Desktop		
New Start Edit Preferences Remote Resources		
This client will soon be deprecated. Click here to learn more.		
Q		
 My Desktops 		
	- 1	

Click on the large + (the large plus sign) You will the see the following:

2	Edit Remote Desktops -	6
aeneral Session H	Addrection	
Connection name	DSV Remote	
PC name	ts.dsv.su.se	
Gateway	No gateway configured	
Credentials		-
User name	perjons@WINDSV	
Password	[
Resolution	Native	
Colors	True Color (24 bit)	
Full screen mode	OS X native	0
	Start session in full screen	
	Scale content Use all monitors	

Connection name is not necessary to add, but you can add any name here.

PC name need to be: ts.dsv.su.se

Add the following after User Name: *universityaccount@*SU.SE. (Note SU.SE must to be in upper case) (WINDSV (see picture) does not work for students)

Add your SU-password after Password.

Then click on the red X to the left and the info will be saved. You will see the following:

	Microsoft Rer	note Desktop	
$\pm 7 h$	563	\sim	
New Start Edit	Preferences	Remote Resources	
New Start Eur	Freierendes	Heriole Hesources	
This client will soon	be deprecated. Cli	ck <u>here</u> to learn more.	8
Q			
-			
DSV Remote			
User name: per	ons@WINDSV		

Click twice on the connection created and you will be logged in into the ts.dsv.su.se

Step 3. For Mac - Find the MS Access 2016 on the RDS Server

Click on the round "Start" left lower corner and then on "All Programs"



Click on Access 2016, in top of the listed program and the Access 2016 program will start.

